



STATE PROCUREMENT OFFICE
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103D

'12 APR 11 P3:39

STATE PROCUREMENT OFFICE
STATE OF HAWAII

TO: Chief Procurement Officer

FROM: Accounting & General Services
Name of Requesting Department

Pursuant to HRS § 103D-102(b)(4) and HAR chapter 3-120, the Department requests a procurement exemption for the following:

1. Describe the goods, services or construction:

The service is a DS-3 (45Mbps) Frame Relay data circuit from Hawaiian Telecom. The service is used to support a centralized host circuit for departmental remote circuits to connect to. The use of a centralized DS-3 Frame Relay circuit eliminates the need for each department to obtain a host circuit thereby saving the State thousands of dollars in telecommunications line costs each year. There are currently over 200 remote Digital Subscriber Line (DSL) and Frame Relay circuits connected to the DS-3 servicing multiple departments.

2. Vendor/Contractor/Service Provider:

Hawaiian Telecom

3. Amount of Request:

\$ 13,000.00

4. Term of Contract From: 1-Jun-12 To: 30-Nov-12

6/19/12 to 11/12

5. Prior SPO-007, Procurement Exemption (PE):

6. Explain in detail, why it is not practicable or not advantageous for the department to procure by competitive means:

See attached.

7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:

Hawaiian Telecom is the existing telecom provider as awarded by IFB CON IFB-06-009 issued by ICSD in 2006 and renewed until February 29, 2012. The new vendor will be selected from a vendor list resulting from SPO RFP 12-006-SW which is expected to be awarded on or about May 1, 2012.

8. Identify the primary individual(s) who is knowledgeable about this request, who will conduct and manage this process, and has 1) completed mandatory training; and 2) who may contact for follow up inquiry, if any.

(Type over "example" and delete cells not used.)

Name of Department Personnel	Division/Agency	Phone Number	e-mail address
David Fujimoto	ICSD/TSB	586-1930 x616	david.h.fujimoto@hawaii.gov
Sharon Wong	ICSD/Admin	586-1920 x309	sharon.n.wong@hawaii.gov

*All requirements/approvals and internal controls for this expenditure is the responsibility of the department.
I certify that the information provided above is, to the best of my knowledge, true and correct.*



Department Head Signature

APR 10 2012

Date

For Chief Procurement Officer Use Only

Date Notice Posted: 4/12/2012

Submit written objection to this notice to issue an exempt contract within seven calendar days or as otherwise allowed from date notice posted to:

state.procurement.office@hawaii.gov

Chief Procurement Officer (CPO) Comments:

Approval is granted for the period 06/19/12 to 11/30/12 or until a new contract is executed or migration of remote circuits is complete, whichever is sooner. This approval is for the solicitation process only, HRS section 103D-310(c) and HAR section 3-122-112, shall apply (i.e. vendor is required to be compliant on the Hawaii Compliance Express) and award is required to be posted on the Awards Reporting System. No additional extensions will be approved.

If there are any questions, please contact Bonnie Kahakui at 587-4702, or bonnie.a.kahakui@hawaii.gov.

☒ Approved

☐ Disapproved

☐ No Action Required



Chief Procurement Officer Signature

4/17/2012
Date

Notice of Request for Exemption from HRS Chapter 103D

Department of Accounting and General Services

6. Explain in detail, why it is not practicable or not advantageous for the department to procure by competitive means:

The existing DS-3 Frame Relay host circuit was obtained from Hawaiian Telecom through an ICSD awarded IFB in 2006. Options to renew the contract were executed until August 30, 2011 when all allowed extensions were executed. Options for four additional one year extensions, as allowed under the contract, were executed and were in effect until August 30, 2011. Prior to the expiration of the final extension, ICSD requested the contract be extended six months to allow for a statewide SPO Telecommunications RFP to be developed which would allow for the acquisition of a replacement host circuit. This request was granted and the contract was extended until February 29, 2012. However due to delays caused by scheduling conflicts, staffing shortages, and high workloads, the RFP was not advertised until February 15, 2012. The RFP is currently scheduled for award on or about May 1, 2012. ICSD is requesting a six month exemption to allow the RFP to be awarded, a new host circuit installed, and the over 200 existing remote circuits migrated to the replacement host circuit. Hawaiian Telecom has agreed to continue to provide the DS-3 Frame Relay circuit for up to one additional year at the existing rate.

Because of the impending RFP award and the time/effort required to install a new circuit and migrate over 200 circuits to another provider, it would not be practical to issue an IFB or enter into a month to month agreement with another provider. It's anticipated that the time required to install a new circuit and migrate the remote circuits would take at least 2 – 3 months. In about that same period the new RFP will be in place, a provider can be selected, and implementation plans well underway.

PE12-094B